Congratulations
Lance Clontz —
from the Machine
Shop! You won
the IIFLT raffle and
a digital picture
frame.

The crew was very respectful when concern was raised.

SWA worked when I noticed a hole in a fresh air cart hose and had the cart replaced.

Be an active listener – feedback what you heard.

Be sincere.

Be respectful and caring... no finger pointing.

Just because I didn't see the danger doesn't mean it isn't there.



March 3, 2010

The Incident and Injury Free Leadership Team conducted a raffle during the Business Plan Rollout this year. Below is a brief summary of the responses we had with our raffle questionnaire – related to Stop Work Authority. We had a total of 158 responses.

- 1. What worked when you used Stop Work Authority? Many people responded that Stop Work Authority works it reduces risks and increases awareness. People noted that the job went well and injuries were avoided. What didn't work well? Comments included that ineffective SWA can be manifested as delayed response to concerns, poor communication, and work was slowed down.
- 2. What is the best way to communicate that you care about the safety of someone who needs your help? Most responses recommended that you make it personal by telling people they have a reason to be safe, take the time to effectively communicate your concerns and listen, and be ready to follow through with your assistance!
- 3. What happened the last time someone showed that they cared about your safety at work? Most people responded that they were grateful that someone cared about them enough to stop a potential injury from occurring! Others noticed that the experience it made them want to be safer and raised their awareness of hazards and risks in their job.

We would like everyone to go home the same way they came to work, or better - each and every day. We are changing the way we think about stop/ pause work authority, giving people better communication tools when stop work authority is being used. Below you will see a the 5 Steps of Stop Work Authority – please review them with your team and ask... how would you respond if someone stopped – or paused – your work.

If you have any comments or feedback around successes and failures when using Stop Work Authority, please <u>email the IIF</u> <u>Leadership Team</u>.

Some of your comments and feedback are displayed in the callouts. Thank you!

I paused the task long enough to conduct an LPSA with minimal impact on the task and no negative feedback.

We all went home safely.

Talk to people directly. Don't be afraid.

Ask questions.

I was shown a better way to do the job and we all learned.

It feels good that others cared.

5 Steps of Stop Work Authority

Step 1

• Stop the Unsafe Activity

Step 2

• Notify the person in charge (Supervisor, HO, Head Mechanic, etc.) so the issue can be addressed.

Step 3

 Involve the right people, discuss the concerns and correct the issue as necessary.

Step 4

• Resume work

Step 5

 Share what you learned with other potentially impacted employees and/ or contractors.